



**Ohio Department of Medicaid
Nursing Home Franchise Permit Fee
Payment Information**

- ✓ **The franchise permit fee (FPF) for nursing facilities is available on the provider's portal.**
 1. The payments are due 45 days after the quarter ends with exception of the 1st quarter, which is 75 days after the assessment was issued. The due dates are as follows
December 15, February 14, May 15 and August 14.
 2. Payments are required to be paid by check on or before the due date or the provider is at risk for penalty in accordance with Ohio Revised Code 5168.51. Provider offset is not a form of payment. If an offset is initiated a penalty in accordance with Ohio Revised Code 5168.51 will be applied.
 - ✓ **To assure prompt credit for all FPF payments, please complete the following steps:**
 1. Write the customer number, fee number and invoice number (located on assessment notice) on all checks and payment forms.
 2. Make remittance payable to: **Treasurer of State of Ohio (ODM)**
 3. Enclose a copy of the entire assessment notice with each quarterly payment
 4. Mail payment to:

**Ohio Department of Medicaid
Fiscal Operations/Franchise Fee
L-3669
Columbus, Ohio 43260-3669**
 5. Shipping companies (e.g., Fed-ex, UPS, etc.) or mail requiring a signature

**Ohio Department of Medicaid
Huntington National Bank
L-3669 GW2W10
7 Easton Oval
Columbus, Ohio 43219**
- Please do not mail or overnight payments to the Office of the Ohio Department of Medicaid, all payments should be submitted to the above addresses only to ensure payments are received for processing. Mailing a payment into the office could cause a delay in processing**
- ✓ **If submitting one remittance for several facilities:**

Please enclose a copy of each facility's assessment notice with the payment and write each facility's customer number, fee number and invoice number on the remittance.
 - ✓ **For questions regarding the receipt of payments:**

Please e.mail the Office of Fiscal Services, Revenue Management Unit at revenue@medicaid.ohio.gov