

DATE: March 1, 2022  
TO: Residential Care Facility Providers  
FROM: Ursel J. McElroy, Director *UJM*  
RE: ARPA Funding Availability Update

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On behalf of Governor DeWine and the Ohio Department of Aging, I am pleased to formally announce that Residential Care Facilities (RCFs) are eligible for grant funding pursuant to Ohio House Bill 169. As a RCF with Assisted Living beds licensed by the Ohio Department of Health, you may be eligible to receive relief equal to \$500 per licensed bed.

As part of the application process, you will need a unique five-digit invitation ID, found on the homepage of the [ODA COVID-19 Care Center](#). You must also be registered as a State of Ohio Supplier. According to a search of our records, it appears you do not yet have a Supplier ID.

Please follow the steps below to begin the Supplier registration process:

1. Create an account in OH|ID at [ohid.ohio.gov](https://ohid.ohio.gov). The username/password that you use when creating your OH|ID will be used to access the Ohio Supplier Portal.
2. Using your OH|ID username/password, access the Ohio Supplier Portal at [supplier.ohio.gov](https://supplier.ohio.gov) to register as a Supplier and receive your Supplier ID.

**Note 1:** Upon completion you will receive a registration ID number, which is not your Supplier ID and is used for internal tracking purposes only. It will be used in the next step to register as a State of Ohio Supplier.

**Note 2:** As part of this process, you will be required to attach a properly completed Internal Revenue Service Form W9. As of January 1, 2017, all state of Ohio Suppliers are required to provide electronic funds transfer (EFT) information and to receive payment via direct deposit. You will enter your banking information during the registration process so please have it readily available.

**Note 3:** After submitting your online Supplier registration your information will be reviewed and verified for completeness. This process can take up to 10-15 business days. Once approved you will receive an email from [noreply.oaks@oaks.state.oh.us](mailto:noreply.oaks@oaks.state.oh.us) with your new Supplier ID.

\*If you require further assistance with the registration process, additional resources are available at [supplier.ohio.gov](https://supplier.ohio.gov). Click Help Center in the top right.

*Fostering sound public policy, research, and initiatives that benefit older Ohioans.*

If you require additional assistance in getting your OH|ID or Supplier ID, please contact OBM Shared Services at 1-877-644-6771 or [OBM.SharedServices@obm.ohio.gov](mailto:OBM.SharedServices@obm.ohio.gov)

3. When you have received your Supplier ID, go to [grants.ohio.gov/fundingopportunities.aspx](https://grants.ohio.gov/fundingopportunities.aspx) to begin the grant application process.

Locate the hyperlink for the funding opportunity Relief for Assisted Living Providers. A form will pop-up to be completed (ensure your pop-up blocker is disabled in your settings). Once complete, please scroll down to the bottom and click the register button.

You can find more information about how to complete this application at: [https://medicaid.ohio.gov/static/Providers/Instructions+for+RALF\\_030122\\_use.pdf](https://medicaid.ohio.gov/static/Providers/Instructions+for+RALF_030122_use.pdf)

A **technical webinar** will be held at 10 a.m. March 3, 2022, to review this registration and application process and to answer questions. Staff from the Ohio Department of Aging, the Ohio Department of Medicaid, and the Office of Budget and Management will be available to answer questions. The webinar will be recorded and made available for later viewing.

Register for the webinar at:

<https://attendee.gotowebinar.com/register/8327992860771459343>

Please limit webinar registration for your organization to one registered participant, so we can accommodate everyone who wants to participate in the live webinar.

Additional contact information: [RCFRelief@medicaid.ohio.gov](mailto:RCFRelief@medicaid.ohio.gov)

Please be sure to follow instructions in items #1 and #2 above before you attempt to apply for these relief funds. Applicants must have a Supplier ID before they apply for these funds.

Your constant efforts, support, and commitment during the pandemic are noticed and appreciated. As an integral component of Ohio's Aging network, I am pleased that such necessary and critical relief has been dedicated to RCFs.