

**Agreement to Participate in CMP Responsive Behavior Grant  
Center for Applied Research in Dementia ®**

**The Center for Applied Research in Dementia® (CARD)** is the recipient of a grant funded by the [State] Civil Monetary Penalty Reinvestment Program. Cameron Camp, PhD and Evan Shelton, PhD (hereinafter “CARD Project Team”) will guide the project, which focuses on interprofessional workforce trainings aimed at addressing behavioral expressions of dementia using a person-centered approach (hereinafter “Project”). Accordingly, the CARD Project Team will seek three nursing homes in [State] to take part in the Project over the course of one year. Your organization, **[insert name of organization]**, is invited to apply for participation in the Project.

**Project Goals and Expectations:**

The goals of this Project are to train staff members from three Medicare-accepting nursing homes in [State] on person-centered methods of managing behavioral expressions of dementia, and to evaluate the effect of this training on staff and resident outcomes. If accepted, your involvement in the Project requires a commitment of one year from the Project start date.

In the first two months of the Project, **[insert name of organization]** will identify a liaison to facilitate the collection of relevant baseline data, sign the Memorandum of Understanding, and establish a schedule for staff training. During months 3 and 4, staff will take part in the 2-hour online Responsive Behaviors course. During months 5 through 10, the CARD Project Team will offer monthly follow-up sessions for key staff to facilitate effective implementation of the Responsive Behaviors training. During months 10 through 12, the community liaison will work with the CARD Project Team to once again collect relevant data.

The overall objectives of the Project are (i) to document the effects of Responsive Behavior Training on outcomes relevant to the Senior Living/Memory Care Industry, (ii) to document challenges to culture change and ways of overcoming it in this process, and (iii) to determine the capacity of Memory Care staff members to implement practices learned in the online course.

**Step 1: Application to Take Part in the Project**

Participation in the Project is a two-step process. First, organizations applying to take part in the CMP funded project are asked to demonstrate the capacity and willingness to provide data necessary for the Project to reach its goals.

Applicants therefore will provide a de-identified, summarized sample set of systems data for the previous six months, including the following metrics:

- medication usage rates, including anti-depressants, anti-psychotics, and anti-anxiety medications;

- number of incident reports;
- staff turnover;
- occupancy rates for each of the last six months.

All data provided to the CARD Project Team will be kept confidential and will not be used for any purpose other than determine the efficacy of the Project.

## Step 2. Memorandum of Understanding

In addition to the data sets described above, the appropriate signing officer for the organization applying to take part in the Project, if accepted, agrees to the following to support the project:

- Provide internal data sets matching those provided in the application process after training and completion of all six follow-up sessions (between months 10 and 12).
- Designate a specific person to be liaison between their organization and the CARD Project Team. The liaison will assist grant project personnel, coordinate gathering of internal data, assist with scheduling, etc. An alternate person will be designated to serve as liaison if the originally appointed liaison is not available.
- Identify key personnel to attend (6) monthly post-training follow-up sessions with the CARD Project Team. Key personnel will be asked to identify organizational needs, goals, and potential barriers to implementing techniques learned in the Responsive Behaviors course.

After a memory care neighborhood has been enrolled into the Project, data gathered from participating organizations, including data submitted as part of the application process, will be analyzed and may be reported in educational/scientific presentations and publications. This includes information developed involving best practices for implementing and sustaining training provided for the Montessori Inspired Lifestyle®.

The CMP funded grant requires that information from the Project be made available to the public, and key findings from the Project disseminated to inform best practices in dementia care nationwide. The identity of the participating organizations and memory care neighborhoods will be kept confidential in public presentations and publications. Participating organizations have the option of using their individual data for presentations, marketing, and other purposes.

Organizations applying to take part in the Project are to provide this Memorandum of Understanding (MOU) to Dr. Cameron Camp. If you have any questions about the Project or application process, need more information, or wish to speak with project staff, please contact CARD's Chief Operating Officer, Vince Antenucci, at (330) 631-9949 or vince@cen4ard.com.

**[Insert Site Name]**  
Senior Residence Signing Officer

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Center for Applied Research in Dementia  
Director of Research and Development

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_