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| Contact Information (Required) |
| **Contact name**:*(Please provide your network contact name)* | **Date:** |
| **Organization name**:*(Please provide your organization or agency name)* |
| **Phone**:*(Please provide network contact phone number)* | **E-mail:***(Please provide network contact email address)* |
| Title:*(this is optional)* |
| **External static ip address (Required)** |
| **Static IP Address 1:***(Please provide* ***static*** *IP Address of your primary FTP Server, this is required)* |
| **Static IP Address 2:***(Please provide* ***static*** *IP Address of your secondary FTP Server)* |
| *You would be able to access the Public IP Address of the server by visiting* [*http://www.whatismyip.com/*](http://www.whatismyip.com/) *on the server in question.* |
| Additional information |
| Expected File Types:*(Please specify the expected file types ex: text, Excel etc.)* |
| Frequency of File Transfer: *(Please provide the frequency of file transfer, ex: daily, weekly, monthly, quarterly or annually )* |
| Do you want ODH to provide Windows SFTP Client:*(Please let us know whether you want us to provide you windows client for SFTP (Yes/No))* |

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| ODH contact information |
| **ODH Help Desk** |
| **Email: helpstar@odh.ohio.gov** |
| *Please email ODH Help Desk if you are having issues with your SFTP connectivity. Please Provide your contact information and mention the issue as SFTP connectivity. Please specify “****SFTP Connectivity****” as email subject.* |
| ODH connectivity details |
| **Host: odhsftp.odh.ohio.gov** | **Host IP Address: 156.63.28.72** |
| **Supported Protocols: SFTP Port 4022, FTPS Port 4399** |